

Teaching Assistant Evaluation

Philosophy Department, Simon Fraser University

Notes for the instructor:

1. You must review this Evaluation Form and Evaluative Criteria with your TA at the beginning of the semester (ref. Art. XVIII A).
2. Whenever reasonably possible, supervisors shall bring serious or continuing problems to the attention of the TA before citing in this Evaluation Form (ref. Art. XVIII I).
3. This form is to be completed by you at the conclusion of the semester. Your assessment of the TA's teaching abilities will become part of the TA's employment record. This feedback is intended to enhance teaching performance.

SECTION A: Teaching Assistant Information:

Name of TA: Hesam Mohamadi

Semester: 2020 Fall

Course#: PHIL 105-D100

Course Title: Critical Thinking

Instructor's name: Lyle Crawford

SECTION B: EVALUATIVE CRITERIA:

Using the evaluative criteria below, indicate whether the TA's performance:

- 1 = Meets Job Requirements- Good
- 2 = Meets Job Requirements- Satisfactory
- 3 = Does not meet job requirements – Requires some improvement
- 4 = Does not meet job requirements - Requires major improvement
- 5 = No opportunity to evaluate or criterion is not applicable.

- Preparation of Tutorial Material 1
- Meets Deadlines 1
- Attendance at Planning/Coordinating Meetings 1
- Maintains Office Hours 1
- Attendance at Lectures 1
- Grading Fair/Consistent 1
- Performance in Tutorial 1
- Quality of Feedback 1
- Quiz Preparation/Assist in Exam Preparation 5
- Instructional Content 1
- Other Job Requirements , please list if any:

SECTION C: EVALUATION COMMENTARY:

Hesam was a great TA and I'm happy to get him once more next term. He was pleasant and professional with me, the other TAs, and the students. Both with teaching and with marking, he not only fully utilized the resources I provided, he did make suitable innovations of his own. I've scored him on "Instructional Content" above despite normally leaving this as N/A partly for this reason and partly because he forced me to resolve a longstanding problem in the course manual.

We didn't receive TA evaluations from a large number of students, but those we did receive for Hesam were very positive, ranging from the mildest criticism to the highest praise ("best TA ever" type comments), with the typical comment being highly complimentary.

Looking forward to another term with Hesam.

SECTION D: SUMMARY/OVERALL EVALUATION:

- Meets Job Requirements

Would you recommend this TA for reappointment?

- Yes

If No, explain briefly:

Instructor's Signature:  Date: 2021 Jan 10

SECTION E: TEACHING ASSISTANT'S COMMENTS (if any):

Teaching Assistant's Signature: _____ Date _____

Distribution of and retention of the Evaluation form:

1. The original copy of the Evaluation Form must be forwarded to the Department Chair on completion and included in the TA's employment file.
2. The TA must receive a copy of the Evaluation Form no later than the end of the first week of classes of the following semester.
3. The TA may make comments on the evaluation and such comments will then be added to the employment file. The TA should sign and date the form and return the form to the Department Chair as soon as possible.